TORCH LAKE TOWNSHIP

ANTRIM COUNTY, MICHIGAN

Torch Lake Township

Community Services Building

Public Hearing and

Planning Commission Meeting

Approved Minutes (10.10.23)

June 13, 2023

**Present:**  Walker, Woodward, Carleton, Merchant

**Absent:** Dvorak, Graves

**Others:**   Sara Kopriva TLT Planner / Zoning Administrator

**Audience: 1**

**Recording Secretary:** J. Petersen

**1.**  **Call to Order Regular Meeting**

Meeting called to order at 7 pm by Carleton

**2. Pledge of Allegiance**

The Pledge of Allegiance was recited

**3. Consideration of Agenda**

Motion by Woodward to accept agenda as presented; seconded by Merchant :. Vote: 4 /0 motion carried

**4. Conflict of Interest**

Carleton asked if there were any conflicts of interest. There were none.

**5. Approval of Meeting Minutes from May 9, 2023**

Motion by Woodward to approve minutes with no changes. Motion seconded by Merchant Vote: 4 /0 motion carried

**6. Public Comment on agenda items other than public hearing**

None

**7.**  **Correspondence**

None

**8. Unfinished Business**

None

**9. New Business**

1. **PUBLIC HEARING - Amendment to Chapter 20, Section 20.06 Dimensional Variances**

Carleton Opened the public hearing at 7:04pm, Kopriva summarized the ordinance revision. Carleton asked for comment from the public. Janet Killian spoke in support of the revisions, but not in support of the existing provision of the ordinance that all criteria must be met. The Planning Commission deliberated the amendment. Motion by Woodward to recommend approval of the Amendment to Chapter 20, Section 20.06 Dimensional Variance and send to Antrim County for approval, Motion seconded by Merchant - Vote; 4/0 - motion carried.

1. **PUBLIC HEARING - Amendment to Chapter 2, Section 21.02 Amendment Criteria**

Kopriva summarized the ordinance revision. Carleton asked for comment from the public. There was none. The Planning Commission deliberated the amendment. Motion by Merchant to recommend approval of the Amendment to Chapter 2, Section 21.02 Amendment Criteria and send to Antrim County for approval, Motion seconded by Woodward - Vote; 4/0 motion carried.

Carleton closed the public hearing

**10. On-Going Reports**

1. **TLT Board Representative on PC Report -** Merchant reported the board approved a new contract with IT Right, submitted a Michigan Fire Equip grant and recognized National EMS week.
2. **Zoning Administrator’s Report -** will present at next meeting
3. **PC Representative to ZBA Report -**nothing scheduled in June or July

**11. Public Comment**

None

**12. Concerns of Commission**

1. **Chair -**absent
2. **Members -** Walker expressed appreciation for the training she received.
3. **Consultant** - next meeting June 26, 2023 at 6pm and June 28, 2023 at 6pm
4. **12. Adjournment @ 7:24**

Motion to adjourn by Merchant. Seconded by Walker ; Vote: 4/0 motion carried